Natural Sciences Council of Chairs Meeting

June 30, 2014

1:00-2:27 p.m., BI-104

1. **Approval of minutes for June 9, 2014:** approved as distributed
2. **Informational Items:**
	1. **Announcements by chairs:**
		* No announcements by chairs
	2. **Announcements from the administration:**
		* **Bob Gardner Retirement** – A reception for Bob Gardner’s retirement will be held on July 23, 2014 from 4:00pm to 5:30pm in the Obershaw dining room.
		* **Faculty and Staff Annual Parking Permits** – Annual parking permits for faculty members and staff are available for pick up in the college office. Please see Lory.
		* **Faculty recruiting** – No deadline has been given yet, but several departments have submitted their requests.
		* **Upcoming Absences for the dean** – The dean will be away from campus and unavailable on the following dates: July 9 – 13, August 12-24, September 8, 11and 12.
3. **Discussion Items**
4. **Scheduling Update (Dr. Lindfelt) –** Dr. Lindfelt reported that the university received the $100 deposit for 2,600 transfer students of whom approximately 1,800 have registered. The university is estimating that there will be approximately 2,250 transfer students and 2,200 incoming freshmen. He also reported that, with a few exceptions, the summer enrollments look good but there may be a few classes canceled for the second session due to low enrollment. There was a brief discussion regarding some departments that may consider impacting their programs due to the shifting of students who intended to be in the pre-nursing program but who were asked to select another major. There was also a discussion regarding departments being able to accommodate the large number of transfer students who will need upper division courses.
5. **Development Update (Ms. Dorsey) –** Ms. Dorsey reported that the college finished the fiscal year at 77% of its goal. She also reported that the university has hired a new DOD, Duke Graham. He is coming from UC Riverside and will start on Tuesday, July 1st. Any departments that wish to meet with him please contact LeShay Dorsey at ldorsey@csusb.edu to schedule a meeting.
6. **Assessment Update – (Dr. Hovannesian) –** Dr. Hovannesian reported that
7. The WASC visit will take place during the last week of September.
8. AWP will only meet once or twice during the summer.
9. The ILO results are in. There were 292 responses: 49% faculty, 32% staff and 14% administration. 70% support the ILOs and 7.9% did not support the ILOs.
10. She is currently looking over assessment reports.
11. Some departments have begun doing their spring uploads, although these are not due until the fall.
12. **Budget –** The dean reported the following:
13. A $142 million has approved for the CSUs. The campus has a tentative plan of how to disburse the funding, however, the final plan will be contingent on the chancellor’s office allocation to CSUSB.
14. Renee has been working on part-time instructional cost projections for 2014-2015.
15. The college office’s one-time funding for 2014-2015 has been fully committed (in fact over committed). This is primarily due to start-up funds for faculty recruiting (eleven searches all of which were successful and led to thirteen hires). A second factor is the need for the dean’s office to cover the costs in departments who are over-expended as a result of not receiving funding for the 2013-2014 additional sections. A discussion followed.
16. **Enterprise Data Warehouse –** A group was on campus last week and consultants were sent to meet with the deans individually to discuss the possibility of using an enterprise data warehouse which will pull data from some of the existing 64 databases and create one front-database for end users. She was asked to find out what data do we currently use, and what data would the departments want that they don’t currently have. Renee will meet with the ASCs and create a list to forward on to the consultant. Using an enterprise data warehouse would allow end users to create their own reports rather than having to contact Institutional Research, or others, to obtain them. A discussion followed.
17. **NSF ADVANCE grant –** The dean asked if there was any interest in this grant that provides funding to recruit and retain female faculty in the STEM disciplines. The proposal is due in September and anyone interested should contact her directly. A discussion followed.
18. **Other –**