Natural Sciences Chairs Council

December 14th, 2016

2:00pm – 3:00pm, Panorama Room

In Attendance: K. Fleming, P. Williams, P. Dixon, D. Maynard, D. Tamalis, B. Stanley, M. Chao, B. Haddock, S. McGill, D. Turner, S. McMurran, R. Smith, K. Shaw

1. Approval of minutes for November 30th, 2016
	1. Approved as distributed
2. Informational Items:
	1. Announcements by chairs
		* + Sally announced that it is the 25th anniversary of the Department of Geological Sciences and that they will be brainstorming ways to celebrate this for the upcoming year
	2. Announcements from administration
		* + December 15th is the college staff appreciation lunch (11:30 – 1:30)
			+ Today is the deadline for faculty to submit forms to request administrator rights for their computers
			+ Added Sections Requests for Winter 2017 are due by census – which is the third week of the quarter.
			+ As part of the Graduation Rate Initiative, the Chancellor’s Office is requesting that campuses have graduation rate targets at the college level. These are due by January 27th
			+ Please note the message sent by Provost McMahan who is seeking volunteers to serve on a committee to consider workload issues
			+ Course re-design program from chancellor’s office is open, the application and the list of eligible courses was distributed via email
			+ The Provost has asked that requests for funding relating to the graduation rate initiative. Increasing the number of lab sections in the sciences is a high priority
3. Discussion Items:
	1. Scheduling update (Peter Williams)
		* + A campus-wide power outage is scheduled for the December 29th to 31st. Equipment has be to plugged into an orange socket to stay on.
			+ The college is at 106% of target for winter 2017 enrollment is at 106%
			+ Peter distributed a list of low enrollment courses to the appropriate chairs along with a list of bottleneck courses
			+ Discussion followed
			+ Registration for Spring quarter begins February the 13th
			+ From January the 23rd to February 23rd all rooms on campus will become available for CNS classes except for those specifically outlined in the email sent out by Kim Nichols
			+ Discussion followed
	2. Webpage update (Dave Maynard)
		* + CNS webpage is live
			+ Michael Casadonte has been invited to attend a chairs council meeting to address website questions and provide guidance
	3. Dashboard Demo
		* + Dean Fleming briefly demonstrated the capabilities of the IR dashboard
			+ Discussion followed
	4. Strategic Plan update (Dave Maynard)
		* + The CNS strategic plan committee will work on goals 2 and 3 over the holiday break
			+ Dave circulated the committees progress on goals 1, 4, and 5
			+ Goals should be reviewed by chairs and feedback would be greatly appreciated by the next chairs meeting
			+ Discussion followed
4. Other: