**Accessing SPIN**

CSUSB faculty, staff, and students may access the SPIN service in two manners, Anonymous access or Authenticated access. Anonymous access is available as long as the computer you are accessing SPIN from falls within the IP range supplied by the subscribing organization. To access in this manner you may visit our homepage of [www.infoedglobal.com](http://www.infoedglobal.com) and then click on the SPIN icon. If your computer is within your organization’s supplied IP range you will be transported directly into SPIN and may begin searching. If you are prompted to sign in to gain access, this indicates that you are not within the supplied IP range.

Even when arriving from within the IP range there are benefits to establishing a username and password and signing in with it. InfoEd can then uniquely recognize you and extend additional functionality to an identified user. This added functionality includes being able to save searches, save filter configurations and access our SMARTS e-mail notification system, among other features.

**Creating a Username and Password** (service only available to CSUSB faculty, staff and students)

Navigate to https://spin.infoedglobal.com

1. Click “Need to create a new profile?” *(If connection is detected as being from an on-campus location, you may need to click “Sign In” on the preceding page)*



1. Complete the highlighted fields (use CSUSB email only)

 Click Save



*Please note new accounts must first be validated by the SPIN Administrator (Tanya Valery) before use.*

For specific details regarding searches and receiving SMART email alerts, please contact Tanya Valery at the email address below. Access to SPIN Plus is only for CSUSB faculty, staff, and students.

**Contact Info if you need assistance:** Tanya Valery – tvalery@csusb.edu